



VI AGROFORESTRY 2026/2028

PREQUALIFICATION NOTICE FOR GOODS, SERVICES, AND WORKS

Vi Agroforestry Uganda Country Office is inviting applications from reputable and qualified service providers, suppliers, and contractors for inclusion on its list of prequalified suppliers for the provision of goods, services, and works for the period 2026–2028. Interested and eligible applicants are encouraged to review the prequalification categories and application requirements detailed below. Completed applications should be submitted electronically to ugprocurement@viagroforestry.org no later than 5:00 PM (EAT) on Friday, 18th September 2026.

Prequalification Categories

Service Number	Description	Location
VI-UG/01/2026	Office supplies - Stationeries, paper shredders	Kampala
VI-UG/02/2026	Office supplies - Sundries & cleaning materials, toiletries, food stuff and beverages	Kampala
VI-UG/03/2026	Office cleaning services & sanitation	Kampala
VI-UG/04/2026	Gardening services and landscaping	Kampala
VI-UG/05/2026	Fumigation and pest control services	Kampala
VI-UG/06/2026	Vehicle maintenance, motorcycle repairs	Kampala
VI-UG/07/2026	Hotel services and catering for meetings, workshops, accommodation	Multiple Uganda locations
VI-UG/08/2026	ICT equipment & services	Kampala
VI-UG/09/2026	Insurance (Medical, Group Life policy, asset and office equipment)	Kampala
VI-UG/10/2026	Provision of fiber internet services	Kampala
VI-UG/11/2026	Designing and printing services	Kampala
VI-UG/12/2026	Security services	Kampala
VI-UG/13/2026	Car hire services	Multiple Uganda locations
VI-UG/14/2026	Auto spare part dealers (Toyota genuine parts)	Various locations
VI-UG/15/2026	Premises repairs, plumbing, carpentry and construction	Kampala, Masaka
VI-UG/16/2026	Electrical repairs and maintenance	Kampala, Masaka
VI-UG/17/2026	Firefighting equipment and servicing	Kampala, Masaka
VI-UG/18/2026	Painting and related services	Kampala, Masaka
VI-UG/19/2026	Vehicle valuation	Kampala
VI-UG/20/2026	Pharmacy	Kampala
VI-UG/21/2026	Photography and videography	Kampala
VI-UG/22/2026	Generator maintenance	Kampala
VI-UG/23/2026	Provision of legal services	Kampala
VI-UG/24/2026	Provision of household items	Kampala
VI-UG/25/2026	Supply of office furniture	Kampala
VI-UG/26/2026	Air ticketing and travel management services	Kampala

VI-UG/27/2026	Public Relations, Media & Communication services	Kampala
VI-UG/28/2026	Seedlings and Farm inputs	Various locations

Required Documentation

- Copy of Certificate of Registration or Incorporation
- Current/Valid Tax Compliance Certificate from URA
- Copy of TIN Certificate
- List of ongoing contracts
- Three recommendation letters from major clients
- Bank statements for the last three months
- Company profile including management team
- Professional registration where mandatory

NB: Vi Agroforestry has a zero-tolerance policy to corruption and fraud. Providers engaging in collusive conduct shall be disqualified.